



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Workplace Safety Committee Meeting Agenda
October 28, 2014

New Business:

Ongoing Reviews:

1.) Employee injuries for August/September/October 2014

- Trends

2.) Safety Inspections

- Inspection requests to begin **before 3rd quarter 2014**
 - To set up on monthly distribution list
 - To determine who will be responsible for which areas (Deans/Admin/Facilities)
 - Inspect 2X/yr—1 time by department and 1 time by Operations Supervisors
 - First e-mail will have intro by Tim C.

3.) HazMat

- Hazardous waste pickups and handling
 - Pickups targeted for January and July 2015
 - Hazardous Materials inspection expected near end of May/early June 2014
- Looking for new HazWaste Pickup vendor
- November 3rd meeting (10am-12pm) with HazMat vendor (Carol Nolan)
- To meet with on-campus generators to discuss procedures

4.) Monthly Safety Email

- Topic for Monthly Online Safety Training
 - September—Ladder Safety/Step Stool Safety
 - October—PPE/Eye/Hand/Foot Safety
 - November—Electrical Safety
- Training Results
 - Results as requested (request from Ken/Gene-still need to request)

Updates and Unfinished Business:

5.) SDS Online

- Responsible Person: Anne
- Action:
- Discussion:
 - Email to be sent to all employees regarding this available resource.

Human Resources

- Sample sent and under advisement.
- Open/Closed: OPEN

6.) Vehicles on Campus

- Responsible Person: Tim F./Vic/Arleen/Bruce
- Action:
- Discussion:
 - Draft to go to Jennifer Danks.
 - All parking pass requests to go through CAPS.
- Open/Closed: OPEN

7.) AEDs

- Responsible Person: Ken/Bruce/Cheryl
- Action:
- Discussion:
 - Four (3 GC, 1 CC) new AEDs will be purchased by the District during the FY 14/15 and added to the Project Heartbeat service agreement.
 - Cheryl to order AEDs
- Open/Closed: OPEN

8.) Emergency Response Training

- Responsible Person: Vic
- Action:
- Discussion:
 - How to Survive Active Shooter training completed on 8/8/14.
- Open/Closed: OPEN

9.) ICS Training for Managers/Supervisors

- Responsible Person: Vic
- Action:
- Discussion:
 - Vic to talk to Tim about requiring ERT through HR.
- Open/Closed: OPEN

10.) GC Parking Structure Cleaning/PL Pothole Repair

- Responsible Person: Ken/Tim C.
- Action:
- Discussion:
 - Pavement assessment study done on both campuses.
 - There is funding to start addressing these parking lot issues.
- Open/Closed: OPEN

Upcoming Meeting:

OCTOBER 28TH 1-2:30 PM IN DISTRICT OFFICE DACR

NOVEMBER 18TH (3RD THURSDAY) 1-2:30 PM IN DISTRICT OFFICE DACR

NO DECEMBER MEETING

Human Resources